



Meeting Minutes

EHMHA Board of Directors Meeting, June 16th, 2022

Start: 7:30 pm, End: 9:30 pm

Location: Bannister Room, East Hants Sportsplex

Attendees: Aaron Cannon, Brett Garden, Greg Heard, Chuck Livingstone, Cathy Spencer, NaDeana Norris

Regrets: Rob Doucette, Chris Hopewell, Chris Baylis

Agenda Items & Minutes

1. Meeting Called to order, Chuck Livingstone 19:37
2. Board Roles and Confidentiality
 - I. *Review & discussion of roles for new members*
 - II. *Confirmation that new members had access to all systems*
 - III. *Discussion regarding the Dispute Resolution Policy & 24hr rule*
 - IV. *Discussion of roles of existing members to educate new members*
 - V. *Review of board voting process*
 - VI. *Review & discussion of Board Confidentiality & Insurance for Board Members*
 - VII. *Board members in attendance signed the confidentiality agreement*

Action Item: *Cathy Spencer to obtain signatures from board members who sent their regrets & upload all signed forms to Board Portal*

3. Registry of Joint Stocks
 - I. *Review of what is needed for Registry of Joint Stocks (RJSC)*

Action Item: *Greg Heard to obtain latest financials & post to RJSC, review & if required pay existing fees, & update Directors for EHMHA with RJSC*



4. Registration Dates

- I. *Review of key dates for registration*
- II. *EHMHA will be online only for registration. For anyone who has challenges with registering online, alternate arrangements can be made*
- III. *GrayJay is improving their integration to the Hockey Canada Registration System*

Action Item: *Aaron Canon to engage EHMHA Register regarding key dates for registration & determine if target date to launch registration is possible*

Action Item: *Greg Heard to send communication regarding Kids in Sports Nova Scotia Funding*

5. Referee in Chief

- I. *Referee in Chief (RIC), Charlie Aitken, has recruited a lot of younger referees in the system. This positions EHMHA well for the future*
- II. *Opportunity to improve how EHMHA pay our referees*

Action Item: *Chuck Livingstone & Aaron Canon to meet with RIC and inquire if he is interested in accepting the role for the 2022-23 season*

Action Item: *Greg Heard to explore opportunities to automate payroll processing and engage with Cathy Spencer regarding options*

6. Fall Development

- I. *Discussion on process, key timelines, value of fall sessions, costs & utilization of 50/50 funds to cover player expenses*
- II. *Development Coordinators will lead these sessions and if additional volunteers are needed, they will be recruit volunteers*



Action Item: Aaron Canon to follow up with EHMHA Register regarding setting up registration & then communicate timelines to EHMHA Secretary to send out communications to EHMHA membership

7. Communications

- I. Discussion regarding various vehicles to share information with our membership (Email, Facebook, EHMHA Website). EHMHA will utilize all vehicles to engage with their members
- II. TeamLinkT approached EHMHA regarding a partnership at zero cost to the association

Action Item: Cathy Spencer & Greg Heard to further explore the opportunity

Action Item: Greg Heard to secure access for Cathy Spencer to send out communications to EHMHA via all vehicles

8. EH Municipality and Ice Costs

- I. During the AGM, our members raised their concerns regarding ice costs.
- II. Halifax Regional Municipality released a new policy whereby ice rentals for youth sports will drop to \$180 per hour. For comparison, EHMHA pays \$240 an hour at the East Hants Sportsplex
- III. An increase or decrease of hourly ice rents by \$10, impacts our bottom line by \$12,000
 - i. If East Hants Municipality would adopt a similar policy to HRM, EHMHA would save \$72,000 in yearly expenses
- IV. Ice costs is the single biggest expense and makes up the bulk of our yearly registration fees
- V. Chuck Livingstone has been in communication with the East Hants Municipality & East Hants Sportsplex to advocate on behalf of EHMHA. The goal is to form a partnership with East Hants Municipality & East Hants Sportsplex
- VI. The Sportsplex hasn't confirmed if they will hold our hourly rates. EHMHA cannot afford any increases in our ice rentals

Action Item: Chuck will continue to advocate on behalf of EHMHA with the East Hants Municipality & the East Hants Sportsplex



9. Junior Coach Leadership Program

- I. *Discussion regarding successes from program & opportunities going forward*
- II. *If volunteers are not registered with EHMHA, they may need to obtain the necessary clearances to volunteer with the association*
- III. *NaDeana Norris will continue to lead this program*

Action Item: *NaDeana Norris will send out a communication to the coaches for the 2022-23 season and see if there is interest for them to mentor a junior coach*

10. Ettinger-Smith Tournament

- I. *IP Jamboree and Ettinger-Smith tournaments are our biggest opportunity to bring revenue into the association to mitigate our expenses*
- II. *Tournament Chair will inform the Executive as required about key milestones & progress*
- III. *Target February for the IP Jamboree*
- IV. *Ettinger-Smith Tournament will be held over March Break*

Action Item: *Aaron Canon to secure ice time with East Hants Sportsplex and to engage EHMHA Register to open registration*

Action Item: *Greg Heard to engage with EHMHA Webmaster regarding the migration of all tournament information to GrayJay Website (ehpenguins.org)*

Motion to adjourn by Aaron Canon 20:52